

**Minutes of August 9, 2021**

The regular meeting of the Lake Preston Board of Education was held on August 9, 2021 in the Superintendent’s Conference Room at the Lake Preston School. At 5:01 PM President Carlson called the meeting to order. Roll call was taken with the following members present: Jerod Olson, Steve Carlson, Travis Denison, Amanda Wienk, Michelle Kooima, Megan Eichler, and Brett Anderson.

Also present were School Administrators Supt. Felderman, Business Mgr. Curd, Tech Coord Odegaard and Principal Solberg. Teacher Reps Brown and Schmidt were in attendance. The Pledge of Allegiance was led by President Carlson.

The board and school administrators Felderman and Solberg dismissed to tour the grounds and facility. Board reconvened in the conference room at 6:06 PM.

**ACTION 17-** Motion by Anderson, second by Olson to approve agenda as the order of business. All voted aye, motion carried. There was time allowed for public comments and conflict disclosure. Teacher rep Schmidt commented that it was good to see everyone at the meeting.

**ACTION 18-** Motion by Olson, second by Wienk to approve the consent items of the minutes of July 12th, July 2021 financials, July 2021 bills as presented, audit contract with Schoenfish & Co, and to surplus first grade curriculum and books, and preschool title I supplies. All present voted aye, motion carried.

**GENERAL FUND**

Services: Architectural Roofing & Sheetmetal \$418.37, Austreim Landscaping \$57.58, Cordrey, T. \$500.00, DA Services \$950.00, DCI \$86.50, NESC \$13.10; Supplies: A-OX Welding \$20.62, Auto Body Specialties \$408.30, Bio Corporation \$94.94, Cole Papers \$55.32, Discover \$6,538.23, Innovative Office Solutions \$884.72, JJ & Me \$125.00, Lowe’s \$1,027.75, Plank Road Publishing \$112.45, Poppler’s \$74.89, Really Good Stuff \$76.45, School Specialty \$789.30, Tailfeather Photography \$213.00, Vernier Software & Technology; Utilities: City of Lake Preston \$282.88, Cook’s Waste \$221.27, Northwestern Energy \$517.02, Ottertail Power \$1,383.41, Valley FiberCom \$388.51; Travel: Courtyard by Marriot \$1,908.00; Publications: Kingsbury Journal \$554.03; Dues: NE Administrators \$50.00, SD United Schools Association \$450.00, SDASBO \$75.00; Insurance: Northern Plains Insurance Pool \$2,971.14, Sanford Health Plan \$74.80; Fuel: Prairie Ag Partners \$3,556.65

General Fund Total: \$24,990.39

**CAPITAL OUTLAY FUND**

Equipment: Connecting Point \$4,145.00; Discover \$5,026.47, School Outfitters \$2,054.00, Sioux Falls Two Way Radio \$721.98; Lease: Marco Technologies \$450.76; Library: OverDrive \$250.00

Capital Outlay Fund Total: \$12,648.21

**SPECIAL EDUCATION FUND**

Supplies: Discover \$68.98, Literacy Resources \$323.96; Services: NESC \$2,373.78; Dues/Fees: Woodard, H. \$75.00

Special Education Fund Total: \$2,841.72

**FOOD SERVICE FUND**

Supplies: Institution Services \$139.28, Maxwell Food Equipment \$139.28; Services: Appeara \$11.40, Culligan \$30.00

Food Service Fund Total: \$319.97

Grand Total: \$40,800.29

**July Payroll:** General \$96,433.07, Benefits \$36,093.02; Special Education: \$9,175.57, Benefits: \$3,843.76; Food Service: \$4,066.26, Benefits \$1,382.21; Driver’s Education \$1,494.40, Benefits \$203.98 Total July Payroll: \$152,692.27

**Statement of Cash Receipts, Disbursements & Cash Balances**

|                             | <b>Jul-21</b> | <b>General</b>      | <b>Capital Outlay</b> | <b>Special Education</b> |    |                   |
|-----------------------------|---------------|---------------------|-----------------------|--------------------------|----|-------------------|
| <b>Beginning Balance</b>    | \$            | 1,473,434.79        | \$                    | 1,535,984.70             | \$ | 720,701.95        |
| <b><u>Revenue</u></b>       |               |                     |                       |                          |    |                   |
| Ad Val Taxes,Gross Receipts | \$            | 4,466.74            | \$                    | 1,314.40                 | \$ | 1,465.87          |
| County Apport               | \$            | 461.75              |                       |                          | \$ | -                 |
| St.& Fed.Aid                | \$            | 46,625.00           | \$                    | -                        | \$ | -                 |
| Int.,Adm,Rentals            | \$            | 757.91              | \$                    | -                        | \$ | -                 |
| <b><u>Expenditures</u></b>  | \$            | (65,253.80)         | \$                    | (7,650.00)               | \$ | (13,139.33)       |
| <b>Ending Cash Balance</b>  | \$            | <b>1,460,455.45</b> | \$                    | <b>1,529,649.10</b>      | \$ | <b>709,028.49</b> |

|                            |           | <b>Food Service</b> |           | <b>Drivers Ed</b> |           | <b>Custodial Accounts</b> |
|----------------------------|-----------|---------------------|-----------|-------------------|-----------|---------------------------|
| Beginning Balance          | \$        | 22,486.87           | \$        | 8,809.61          | \$        | 78,626.34                 |
| <b><u>Revenue</u></b>      |           |                     |           |                   |           |                           |
| Sales                      | \$        | -                   |           |                   |           |                           |
| Fed/State Reimb            | \$        | -                   |           |                   |           |                           |
| Fees/Fundraisers           |           |                     | \$        | 300.00            | \$        | 0.45                      |
| <b><u>Expenditures</u></b> | <b>\$</b> | <b>-</b>            | <b>\$</b> | <b>(1,698.38)</b> | <b>\$</b> | <b>-</b>                  |
| <b>Ending Cash Balance</b> | <b>\$</b> | <b>22,486.87</b>    | <b>\$</b> | <b>7,411.23</b>   | <b>\$</b> | <b>78,626.79</b>          |

### Review/Discussion

Superintendent Felderman presented the proposed return to learning plan for the district. The plan indicates that the district would return to normal operations with slight modifications to promote sanitation and to try and lower the risk for all types of viruses. Supt. Felderman then reviewed the district's current strategic plan. Board discussed updating the goals of the plan and reviewing it more frequently to see if the objectives have been met.

Principal Solberg and members Kooima and Eichler reported on their experiences at the ASBSD/SASD Joint Conference and Workshop they attended last week. Kooima and Eichler said that their workshop was informative and interesting and that everyone should know the school policy. Solberg reported that the keynote speaker was very engaging and medicinal marijuana and home school policies were hot topics at this year's conference due to new legislation.

Business Manager Curd reviewed the five-year capital outlay plan with the board to see if the earlier tour sparked any interest in making adjustments at this time. Board members commented that they would like to finish the high school windows in two phases rather than the original three. Updating the boiler was discussed along with how the covid grant funding would help some additional, but needed, projects get accomplished sooner than planned. That discussion evolved into reviewing the current proposed budget. Curd presented information on each line item and compared the budget over the past three years. She noted that the district has been steadily decreasing the amount of opt out and capital outlay levy requests during this time.

There was minimal discussion on the proposed handbook and policy adjustments. Supt Felderman noted that he updated the medical cannabis policy as per ASBSD's recommendation. Curd added that the employee handbook had changed slightly by adding a sign-off to the end of the booklet, but most of the remaining wording had stayed the same. Curd also asked board to consider having new employees have automatic enrolment into the SDRS Supplemental Retirement plan, but she noted that they would have the option to opt out of said savings plan.

Superintendent Felderman then reviewed some timelines for participating in cooperative sports. Recently, Felderman had been approached to reach out again to Arlington along with other areas schools to gauge their interest in entering into additional cooperative sports. He has reached out to a few area administrators to see if there would be any districts interested in joining forces. Those administrators said that they would discuss it with their respective boards and get back to him. He noted there was more interest than he originally thought, but he would report on it at the next meeting.

### Old Business

**ACTION 19-** Motion by Olson, second by Denison to vote for Kelly Mesmer for the SDHSAA runoff ballot. All present voted aye, motion carried.

**ACTION 20-** Motion by Olson, second by Kooima to approve the strategic plan as presented. Discussion was held regarding readdressing the plan in the near future. All voted aye, motion carried.

**ACTION 21-** Motion by Denison, second by Wienk to approve the 2021-2022 budget as presented. All present voted aye, motion carried.

### New Business

**ACTION 22-** Motion by Olson, second by Wienk to automatically sign-up new benefit-eligible employees for SDRS supplemental retirement upon hire. Discussion followed where Business Manager Curd informed the board that employees would have ability to opt out of the election. All voted aye, motion carried.

**ACTION 23-** Motion by Denison, second by Kooima to approve the PreK-5 Handbook, MS/HS Handbook, Employee Handbook, and Board Policy as presented. All voted aye, motion carried.

**ACTION 24**– Motion by Denison, second by Eichler to approve district public notices. All voted aye, motion carried.

NESC report was presented by Member Olson. He noted that it was a standard meeting with the covid plan mirroring last year's. Curd reported on the food service program stating that the Dakota Ten buying group is a unique buying group that also offers the support of a registered dietitian. Principal/AD Solberg reported that August 21<sup>st</sup> is the date for the JV Football Jamboree that we are hosting. Supt Felderman reviewed the return to learning plan, invited board to the GEVO informational meeting on August 31<sup>st</sup>, discussed the in-house subbing meeting that was held recently to give some clarity as to what would qualify as subbing. He also requested to move the meeting time up to noon on September 13<sup>th</sup> due to conflicts with cross country and Homecoming coronation.

**ACTION 25** - Pursuant to SDCL 1-25-2-1 & 2, Motion by Anderson, second by Denison to enter into executive session for the purpose of discussing personnel and student concerns at 7:33 pm. All present voted aye, motion carried.

**ACTION 26** - President Carlson declared out of executive session at 8:03 PM.

**ACTION 27** - Motion by Anderson, second by Denison to hire the following individuals: Ron Henry as South Route Driver for \$25/route, Jalen Kaufman and Brock Dufek as co-head track coaches for \$2592.50 each; and to open a paraprofessional position if necessary. All voted aye, motion carried.

**ACTION 28** - Motion by Anderson, second by Kooima to adjourn the meeting at 8:05 PM. All present voted aye, motion carried.

The next regular meeting will be held on Monday, September 13, 2021, at noon in the Superintendent's Conference Room. The next meeting would be immediately prior to breakfast with the board on August 17<sup>th</sup> at 7:45 am at the School Library.

\_\_\_\_\_  
Kristi Curd  
Business Manager

\_\_\_\_\_  
Steve Carlson  
President of Board

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