

**Minutes of September 14, 2020**

The regular meeting of the Lake Preston Board of Education was held on September 14, 2020 in the Lake Preston School library. At 12:30 PM President Carlson called the meeting to order. Roll call was taken with the following members present: Jerod Olson, Steve Carlson, Amanda Wienk, Josh Warne, Stacia Sneesby, and Brett Anderson. Travis Denison was absent.

Also present were School Administrators Supt. Felderman, Business Mgr. Curd, Tech Coord Odegaard and Principal Bothun. Teacher Rep Brown was also in attendance. The Pledge of Allegiance was led by President Carlson.

**ACTION 39-** Motion by Wienk, second by Warne to approve amended agenda as the order of business. It was amended to add student close contact protocol to new business. All voted aye, motion carried.

There was time allowed for public comments and conflict disclosure, with none being heard.

**ACTION 40-** Motion by Olson, second by Anderson to approve the consent items of the minutes of August 10th, August 2020 financials, and September bills as presented. All present voted aye, motion carried.

**GENERAL FUND**

Supplies: A-OX Welding Supply \$795.83, Chicago Cultural Center \$17.50, Continental Research Corporation \$262.88, Discover Card \$642.44, Foreman Bus Sales \$29.10, GR Controls \$122.90, Heartland Paper \$1,062.62, Hillyards \$816.83, JW Pepper \$203.54, Lowe's \$194.40, Maynard's \$68.95, NESC \$2,012.83, RTI \$300.00, Roy's Sport Shop \$13.98, Runnings \$324.02, School Specialty \$56.15, Titan Machinery \$8.25, Training Room \$964.57, Dakota Portable Toilets \$900.00; Dues/Fees: ASBSD \$300.00, Council on College Admission in SD \$40.00, ELABO \$60.00, NE Administrators \$50.00, Sanford Health Plan \$31.40, SASD \$120.00; Officials: Beste, D. \$119.40, Duffy, G. \$215.00, Duffy, T. \$215.00, Hansen, S. \$90.00, Hartley, R. \$132.00, Hoistad C. \$215.00, Imprest \$392.00, Krause G. \$215.00, Ruth M. \$90.00, Stitz J. \$90.00; Utilities: CenturyLink \$355.69, City of Lake Preston \$1,344.09, Cook's Waste \$213.72, Northwestern Energy \$118.38, Ottertail Power \$1,857.31, Valley FiberCom \$493.41; Vehicle Fuel: Coles Petroleum Products \$376.00, Prairie Ag Partners \$1,428.43; Services: Connecting Point \$160.00, D A Services \$910.00, Heiman Fire Equip \$1,585.50, Lake Preston Area Storage \$70.00, LP Auto \$1,734.88; Insurance: Northern Plains Insurance Pool \$4,708.08

**General Fund Total: \$26,675.88**

**CAPITAL OUTLAY FUND**

Textbooks: ATP Group \$1,310.28; Technology: Connecting Point \$825.00, Discover Card \$1,522.59; Equipment: Hauff Sports \$739.80, JHLarson Company \$5,478.58, Marco Technologies \$396.01, Unique Sound \$3,400.00; Computer Software: IXL Learning \$3,156.00, Software House International \$175.70,  
**Capital Outlay Fund Total: \$17,003.96**

**SPECIAL EDUCATION FUND**

Tuition: Children's Home Society of Sioux Falls \$9,203.12; Services: NESC \$1,938.06  
**Special Education Fund Total: \$11,141.18**

**FOOD SERVICE FUND**

Services: Appeara \$101.16, Culligan \$30.00; Purchased Food: Earthgrains \$165.36, East Side Jersey Dairy, \$478.78, Maynard's Food Center \$12.84, Reinhart Foods \$4,412.54, US Foods \$2,483.11  
**Food Service Fund Total: \$7,683.79**  
**Grand Total: \$62,504.81**

**August Payroll:** General \$104,467.39 Benefits \$38,960.50; Special Education: \$9,641.28 Benefits: \$3,117.85; Food Service: \$4,201.87, Benefits \$1,395.98; Total August Payroll: \$161,784.87.

**Statement of Cash Receipts, Disbursements & Cash Balances**

**Aug-20**

	Aug-20	General	Capital Outlay	Special Education
<b>Beginning Balance</b>		\$ 1,402,472.03	\$ 1,506,990.75	\$ 445,741.31
<b>REVENUES</b>				
Ad Val Taxes,Gross Receipts		\$ 4,725.95	\$ 2,062.52	\$ 1,665.20
County Apport		\$ 690.40		
St.& Fed.Aid		\$ 35,005.00	\$ -	\$ 1,044.94
Int.,Adm,Rentals		\$ 128.63	\$ -	\$ -
<b>Expenditures</b>		\$ (159,075.30)	\$ (3,406.42)	\$ (17,449.00)
<b>Ending Cash Balance</b>		\$ 1,283,946.71	\$ 1,505,646.85	\$ 431,002.45
		<b>Food Service</b>	<b>Drivers Ed</b>	<b>Custodial Accounts</b>
<b>Beginning Balance</b>		\$ 10,944.64	\$ 4,297.43	\$ 94,481.44
<b>Revenue</b>				
<b>Sales</b>		\$ 2,210.00		

<b>Fed/State Reimb</b>	\$	12,484.58			
<b>Fees/Fundraisers</b>	\$	-	\$	200.00	\$ 310.82
<b>Expenditures</b>	\$	(5,645.85)	\$	(56.01)	\$ (10,104.04)
<b>Ending Cash Balance</b>	\$	<b>19,993.37</b>	\$	<b>4,441.42</b>	\$ <b>84,688.22</b>

### Review/Discussion

Superintendent Felderman presented handbook and policy adjustments that he is asking approval on later in the meeting. One item to note is that there was not an active open enrollment policy in place. This is being remedied with the proposed updates. Principal Bothun and Supt Felderman presented a Middle School/High School Discipline Behavior Plan that has been implemented recently. Felderman wanted the board to be aware of the steps that are being taken to promote good behavior in the upper grades. And, Felderman also gave a COVID 19 update stating that there are currently zero students and staff with the virus. Earlier, there were four staff members testing positive, but no new cases and all those had recovered.

Felderman presented information regarding essential workers. Recently, the federal government had specifically identified teachers to be classified as essential workers, and he is asking the board to declare all Lake Preston School Staff as essential. He would still like the ability to treat Covid exposure on a case-by-case scenario as no two situations have been the same thus far.

Business Manager Curd presented the budget along with the fund balance forecast and five year capital outlay plan. She noted that the proposed budget requests less opt out dollars and less capital outlay levies than in recent years. With the stabilization of enrollment at a greater amount than projected, it has kept fund balances higher than planned, which will allow for a lower levy. The Special Education levy did increase due to state legislation this past spring.

And, Felderman reviewed student close contact protocol that was recently changed at the state level to allow local school districts to make decisions regarding the practice. He recommends that the school's still follow the guidelines set by the State Department of Health, and Center for Disease Control.

### New Business

**ACTION 41-** Motion by Anderson, second by Warne to approve the budget and mill levy as presented. All present voted aye, motion carried.

**ACTION 42-** Motion by Warne, second by Anderson to approve the MS/HS Behavior Plan as read. All voted aye, motion carried.

**ACTION 43-** Motion by Anderson, second by Warne to strike out the Dance Policy and approve the board policy adjustments of: Open Enrollment, Truancy, Interrogations and Searches, Reporting Child Abuse, Student Due Process Rights, Search and Seizure, Vandalism, and Sexual Harassment as amended to allow a step in the case the reporting person is the person being reported. All present voted aye, motion carried.

**ACTION 44-** Motion by Olson, second by Sneesby to approve the essential workers list as presented. All voted aye, motion carried.

**ACTION 45-** Motion by Warne, second by Olson to approve Student Close-Contact Protocol. All voted aye, motion carried.

NESC report was presented by Member Olson. He noted that they were also looking into declaring staff essential, and requested some feedback on that. He also said they are looking into the central testing that is an option to enroll in. Curd reported on the Tax Deferral Executive Order that was recently signed by the President. It would be at the discretion of the employee to request this deferral, and thus far she has had no requests to do so. Principal Bothun reported on homecoming week activities and professional development survey she has sent out to staff. Felderman reported that the oven in the kitchen is nearing the end of its useful life as parts for it are obsolete. Repair workers have done everything they could for the 1970's antique. He added that the message board on Hwy 14 is also showing signs that it is aging, and will be inoperable soon. He will obtain quotes to allow the board to decide how to proceed. He added that student enrollment is currently at 170.

**ACTION 46 -** Pursuant to SDCL 1-25-2-1 & 2, Motion by Anderson, second by Sneesby to enter into executive session for the purpose of discussing personnel and student concerns at 1:55 pm. All present voted aye, motion carried.

Member Wienk exited at approximately 2:30 and did not return.

**ACTION 47 -** President Carlson declared out of executive session at 2:47 PM.

**ACTION 48** - Motion by Anderson, second by Olson to approve the open enrollment of one student into the district. All voted aye, motion carried.

**ACTION 49** - Motion by Warne, second by Anderson to adjourn the meeting at 2:49 PM. All present voted aye, motion carried.

The next regular meeting will be held on Tuesday, October 13, 2020 at 5:30 PM at the School Library. Note date change due to Native American Day Holiday.

---

Kristi Curd  
Business Manager  
Published once at the total approximate cost of \_\_\_\_\_.

---

Steve Carlson  
President of Board