

Minutes of July 13, 2020

The regular meeting of the Lake Preston Board of Education was held on July 13, 2020 in the Gymnasium at the Lake Preston School. At 5:00 PM President Olson called the meeting to order. Roll call was taken with the following members present: Jerod Olson, Steve Carlson, Amanda Wienk, Josh Warne, Stacia Sneesby, Travis Denison and Brett Anderson.

Also present were School Administrators Supt. Felderman, Business Mgr. Curd, and Tech Coord Odegaard. Principal Bothun was absent. Teacher Reps Brown and Schmidt were in attendance along with Wollschlager representing the Kingsbury Journal. The Pledge of Allegiance was led by President Olson.

At this time, the Budget hearing for the 2020-21 school year was held. Business Manager Curd reviewed the revenue and expenditure line items of the funds, noting that the budget as published is asking for less opt out dollars and less capital outlay levy than the prior year.

ACTION 168- Motion by Nelson, second by Anderson to adjourn the budget hearing at 5:23 PM. All voted aye, motion carried.

ACTION 169- Motion by Anderson, second by Warne to approve agenda as the order of business. All voted aye, motion carried.

There was time allowed for public comments and conflict disclosure, with none being heard.

ACTION 170- Motion by Warne, second by Anderson to approve the consent items of the minutes of June 29th, June 2020 financials and June 2020 bills as presented. All present voted aye, motion carried.

GENERAL FUND

Supplies: A-OX Welding \$20.83, Hillyards \$6,626.47, John Deere Financial \$ 333.44, Lake Preston Café \$939.30, Lowe’s \$553.08, Push Pedal Pull \$1,016.35; Services: Aron’s Electric \$5,675.74, Horizon Health \$215.00; Publications: Kingsbury Journal \$239.27, RFD Newspapers \$161.57; Dues/Fees: TIE \$736.00, Waterford Institute \$3,200.00 **General Fund Total: \$19,717.05**

CAPITAL OUTLAY FUND

Equipment: Connecting Point \$17,249.23 **Capital Outlay Fund Total: \$17,249.23**

SPECIAL EDUCATION FUND

Tuition: Children’s Home Society \$4,933.38 **Special Education Fund Total: \$4,933.38**

FOOD SERVICE FUND

Services: Culligan \$30.00 **Food Service Fund Total: \$30.00**

Grand Total: \$41,929.66

Statement of Cash Receipts, Disbursements & Cash Balances

	Jun-20	General	Capital Outlay	Special Education
Beginning Balance		\$ 1,370,106.53	\$ 1,684,633.06	\$ 438,835.76
REVENUES				
Ad Val Taxes,Gross Receipts		\$ 95,828.50	\$ 48,035.31	\$ 41,015.11
County Apport		\$ 290.03		
St.& Fed.Aid		\$ 50,999.63	\$ 12,915.86	\$ 151.00
Int.,Adm,Rentals		\$ 1,052.49	\$ -	\$ -
Transfers		\$ 175,000.00	\$ (175,000.00)	\$ -
<u>Expenditures</u>		\$ (235,647.54)	\$ (37,747.44)	\$ (21,264.01)
Ending Cash Balance		\$ 1,457,629.64	\$ 1,532,836.79	\$ 458,737.86
		Food Service	Drivers Education	Custodial Accounts
Beginning Balance		\$ (1,538.25)	\$ 1,753.44	\$ 92,177.14
Revenue				
Sales		\$988.46		
Fed/State Reimb		\$ 17,097.28		
Fees/Fundraisers			\$ 2,000.00	\$ 2,236.58
Expenditures		\$ -	\$ -	\$ -
Ending Cash Balance		\$ 16,547.49	\$ 3,753.44	\$ 94,413.72

ACTION 171- Motion by Carlson, second by Warne to approve the window quote from Tailored Structures for \$40,306.20 for the west high school windows. Discussion was held, and Felderman said that since this quote was less than the other one received, and did include the finish work, he felt this would be the best option for the school. All present voted aye, motion carried.

ACTION 172- Motion by Anderson, second by Carlson to approve option two of the storage building quotes presented by Supt Felderman. Option one was to remodel existing storage building north of the school. Option two was to demolish the storage building, and rent a storage unit until a suitable building could be constructed. Option three was to demolish the storage building and rebuild one with similar specifications in the same location. Option four was to demolish the storage building and the football fieldhouse and build a new storage shed at the football field. Option five was to demolish the storage building and the football fieldhouse and build a new storage shed at the football field with bathrooms. Discussion was held on the matter with pros and cons of each option being discussed. President Olson called for a vote, and all those present voted aye for option two. Motion carried.

ACTION 173 – Motion by Anderson, second by Sneesby to adjourn the 2019-2020 business. All voted aye, motion carried.

ACTION 1– Motion by Warne, second by Anderson to appoint Supt Felderman as acting President during the election of President and Vice President. All voted aye, motion carried.

Acting President Felderman asked for nominations for Board President.

ACTION 2- Motion by Olson, second by Anderson to nominate Steve Carlson as School Board President, and let nominations cease and cast a unanimous ballot. All voted aye, motion carried.

ACTION 3- Motion by Sneesby, second by Denison to nominate Josh Warne as School Board Vice President, and let nominations cease and cast a unanimous ballot. All voted aye, motion carried.

ACTION 4- President Carlson made the following appointments:

NESC Board Reps & Alts: Olson. Alts: Wienk & Anderson

Voting Delegate to the ASBSD Convention: Warne. Alt Carlson

Negotiations Team: Sneesby, Warne, Carlson; Representative to Equalization Board & Alternate: Warne, Alt. Anderson;

Legislative Representative: Warne; School Alliance Committee: Warne, Denison, Anderson; Cooperative Committee: Anderson,

Denison, Wienk; Exit Interview Committee: Carlson, Warne, Olson; Planning Committee: Carlson, Wienk, Denison; Sick Leave

Bank Committee: Sneesby; Curriculum Committee: Sneesby & Wienk; Board Policy Committee: Carlson, Anderson, Denison;

Back to School Committee: Carlson, Olson, Sneesby.

Carlson opted to terminate the following committees due to lack of need: Capital Outlay Committee, Vocational Ag Advisory Board, and School Alliance Committee.

ACTION 5- Motion by Anderson, second by Denison to approve the following authorizations: Business Manager Curd as Board Clerk, Board Treasurer, Privacy Official and Investment Officer; First National Bank of Lake Preston, Wells Fargo-Huron, American Bank & Trust-DeSmet; all in South Dakota as Official Depositories; Rodney Freeman of Huron and Todd Wilkinson of DeSmet as School Attorneys; Kingsbury Journal as Official Newspaper; Secondary Principal Bothun as Director of Title I, Director of Special Education, and Section 504 Officer, and giving business manager the authority to sign for all above programs; Superintendent Felderman as Director of Title III, Title VI, Title IX, Trust & Agency, Food Service; and Coordinator for NESC and all federally funded programs; also giving the Business Manager authority to sign for all of the above listed programs; Guidance Counselor as Title IX Homeless Liaison, Kingsbury County Sheriff as Truancy Officer; Superintendent Felderman to close school in emergency situations; and in his absence then Business Manager Curd and Principal Bothun in respective order; and the continued participation and/or membership in the following: Northeast Education Cooperative and the NESC Special Education Comprehensive Plan & Organizational Structure Form; Mutual Bus Assistance Pact; ASBSD; SD Board of Regent Universities/LPSD Teacher Education Program and SD United Schools Association. All voted aye, motion carried.

ACTION 6- Motion by Wienk, second by Denison to set athletic season passes to \$40/adult and free for LP Students and LP residents over 65. All voted aye, motion carried.

ACTION 7- Motion by Warne, second by Anderson to set athletic admission prices to \$3/student, \$5/adult, double-headers would be \$4/student, \$6/adult. All voted aye, motion carried.

ACTION 8- Motion by Olson, second by Wienk to set board meeting dates and times as the second Monday of the month at 5:30 PM, with ability to change with conflicts. All voted aye, motion carried.

ACTION 9- Motion by Warne, second by Denison to set board compensation at \$50/regular meeting. Olson amended motion to add that board president is compensated at \$75/regular meeting, second by Wienk. Anderson voted nay on the amendment, all

others voted aye, amendment passed. All voted aye on the motion to compensate board president \$75/regular meeting and all other members \$50/meeting. Motion carried.

ACTION 10- Motion by Anderson, second by Denison to set meal prices as: PK-5 lunch \$3.00, 6-12 lunch \$3.25 with second entrees for 6-12 at \$1.00, Adult lunch \$4.25 with salad bar only option for adults to \$3.00. Breakfast prices are \$1.00 for all students PK-12; and Adult breakfast prices are \$2.25. Milk only is \$.25/carton. All voted aye, motion carried.

ACTION 11 – Motion by Carlson, second by Warne to set bonds for Business Manager to \$50,000, Supt \$5,000, and all other personal at \$1,000. All voted aye, motion carried.

Review/Discussion

Supt Felderman presented an update to board which highlighted some ideas that were discussed at the back to school meeting that was held on June 29th. Felderman invited board to take part in the ASBSD/SASD joint conference that would be taking place virtually this year with some sessions already being pre-recorded. Felderman asked what the board wanted to do about their annual “Breakfast with the Board” meeting. It was decided to not hold the meet and greet this year. Supt Felderman reviewed the ASBSD Board Policy Services and Handbook and Policy Adjustments. He is going through their recommended adjustments and adding them to board agenda for approval. He anticipates there being about five board policy adjustments to make at each meeting until it has been thoroughly updated.

New Business

No resignations were submitted.

ACTION 12 – Motion by Olson, second by Sneesby to approve the open enrollment received. All voted aye, motion carried.

ACTION 13 – Motion by Warne, second by Anderson to approve the contract for JH Football Coach for Brodrick Wendland. All voted aye, motion carried.

ACTION 14 – Motion by Olson, second by Denison to approve the Child Nutrition Prime Vendor Contract with Reinhart Foods. All voted aye, motion carried.

ACTION 15 – Motion by Anderson, second by Denison to approve the July 2020 bills as presented. All voted aye, motion carried.

GENERAL FUND

Insurance: ASBSD Workers' Compensation Fund \$10,442.00, EMC Insurance \$24,852.00, Northern Plains Insurance Pool \$3,030.79; Dues & Fees: ASBSD \$915.79, DCI \$43.25, eBoardSolutions \$300.00, Kingbury Journal \$130.00, SASD \$1,171.00, SD High School Coaches Assn \$400.00, SD Teacher Placement Center \$435.00, SD United Schools Assn \$450.00; Fuel: Coles Petroleum \$74.34; Utilities: Cook's Waste \$213.72, Northwestern Energy \$42.35; Services: Cordrey, Terri \$500.00, Goverlan \$253.00; Supplies: Heartland Paper \$84.54, Hillyards \$83.31, Imprest \$250.00, Push Pedal Pull \$461.00; Instructional Software: Kami \$1,200.00, NWEA Mapping \$2,785.00, Stoneware \$479.00; **General Fund Total: \$48,596.09**

CAPITAL OUTLAY FUND

Computer Software: Infinite Campus \$667.40, Renaissance \$4,620.88, Software Unlimited \$5,350.00;

Capital Outlay Fund Total: \$10,638.28

DRIVER'S ED FUND

Fuel: Coles Petroleum Products Inc. \$56.01; **Driver's Ed Fund Total: \$56.01**

Grand Total: \$59,290.38

ACTION 16 – Motion by Anderson, second by Sneesby to approve the 2020-21 Wellness policy. All voted aye, motion carried.

ACTION 17 – Motion by Anderson, second by Olson to approve the 2020-21 School Improvement Plan. All voted aye, motion carried.

ACTION 18 – Motion by Warne, second by Denison to approve the 2020-21 Comprehensive Plan. All voted aye, motion carried.

ACTION 19 – Motion by Anderson, second by Denison to approve the Cooperative Agreements. All voted aye, motion carried.

ACTION 20 – Motion by Anderson, second by Olson to approve the Bus Pick-Up Points. All voted aye, motion carried.

ACTION 21 – Motion by Warne, second by Anderson to surplus items for disposal. A list of items are on file at the business office. All voted aye, motion carried.

ACTION 22 – Motion by Warne, second by Anderson to approve the following board policy adjustments as presented: Bullying, Sexual Harassment, Board Policy Adoption, Entrance Age, Legal Status, Textbook, and School Libraries and Library Materials. Policies were read and reviewed. President Carlson called for a vote, and all voted aye, motion carried.

NESC report was presented by Member Olson. He said that the paper contract was awarded at \$25.08 per case, and they hired a new OT and COTA. Curd had no additional items to add to her board report. Supt Felderman noted that SDHSAA reported that athletes are entering phase two of their open gym protocol. He added that SDHSAA believes that fall sports will begin on schedule.

ACTION 23 - Pursuant to SDCL 1-25-2-1 & 2, Motion by Anderson, second by Denison to enter into executive session for the purpose of discussing personnel at 7:30 pm. All present voted aye, motion carried. Board took a short recess and moved executive session to the school library.

ACTION 24 - President Carlson declared out of executive session at 8:03 PM.

ACTION 25 - Motion by Warne, second by Olson to set the following wages: starting non-certified: \$11.50/hr; temporary covid specialist: \$12.50/hr; long-term substitute: \$14.50/hr; long-term substitute who holds current teaching certificate, or who has 10 or more years' classroom teaching experience: \$20.00/hr; all other regular substitutes: \$11.50/hr. All voted aye, motion carried.

ACTION 26 - Motion by Anderson, second by Warne to state that if a student chooses to distance learn, they will not be eligible to participate in any extra-curricular activities. Discussion was held on the matter, and board consensus was that if a student is choosing to distance learn due to taking COVID-19 precautions, those precautions would also need to be followed during extra-curricular activities as well. All members voted aye, motion carried.

ACTION 27 - Motion by Wienk, second by Anderson to adjourn the meeting at 8:07 PM. All present voted aye, motion carried.

Pursuant to SDCL regarding publication of salaries of the Lake Preston School District for the 2020-21 school year are listed as follows:

Instructional and Coaching Salaries: Sara Beckler-\$44,178, Dawn Bindert-\$50,028, Lynne Brown-\$50,982, Brock Dufek-\$44,215, Alecia Erstad-\$43,072, Morgan Fischer-\$39,801, Jan Hillestad-\$50,028, plus up to 40 summer hrs, Amanda Hoover - \$47,885, plus up to 80 summer hrs, Tricia McCloud - \$44,905, Mariah Nelson - \$40,850, Krista O'Dea-\$45,376, Jenna Odegaard - \$42,322, Debra Olson-\$50,378, Renae Olson - \$49,219, Tegan Olson \$38,850, David Schmidt-\$50,028, Kelsey Smith \$47,439, Jordan Solberg-\$51,274, Jennifer Stofferahn \$46,970, Heidi Woodard - \$38,850. Coaching Only-Tonya Bumann-\$4,263, Brodrick Wendland \$1,770.00; Concessions Manager: Loretta Malone-\$14.15/hr; Aides: Barb Jones-\$13.40/hr, Shane Waikel-\$15.40/hr, Shelby Fonder \$11.50/hr, Temporary Covid Specialists \$12.50
Substitutes: In-House-\$10/Period; Long term-\$14.50/hr; Certified Long Term Teacher \$20.00/hr, Long Term with 10+ years teaching experience - \$20.00/hr, All other substitutes and regular starting wage \$11.50/hr.
Administrative and Coaching Salaries: Melissa Bothun-\$59,356, Kristi Curd-\$58,201, Dana Felderman-\$88,682, Kristi Odegaard-\$55,141; Transportation Salaries: Shane Waikel-\$21.00/hr, Don Brandner \$27.65/hr, Corey Tvinnereim-\$27.65/route. Extra-Curricular Trips \$13.00/hr; Food Service Salaries: Lisa Cleveland-\$16.15/hr, Mary Smith-\$14.65/hr; Custodial Salaries: Tony Jensen-\$19.75, Patricia Nelson-\$12.25/hr, Shellie Olson-\$12.25/hr;
Secretarial: Angela Jensen-\$13.50/hr, Tersia Warne-\$16.25/hr; Kids First Instructors-\$14.00/hr;
Drivers Ed. Instructor: Klark Thomsen \$23.35/hr, Jordan Solberg-\$23.35/hr.

The next regular meeting will be held on Monday, August 10, 2020 at 5:30 PM at the Lake Preston Main Gymnasium.

Kristi Curd
Business Manager

Steve Carlson
President of Board

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