

**Minutes of March 12, 2018**

The regular meeting of the Lake Preston Board of Education was held on March 12, 2018 in the Superintendent's Conference Room at the Lake Preston School. At 5:30 PM President Nelson called the meeting to order. Roll call was taken with the following members present: Brian Nelson, Steve Carlson, Amanda Wienk, Josh Warne, Brett Anderson, Ryan Hageman, and Jerod Olson.

Administration in attendance was Supt. Casper, Principal Felderman, Business Mgr. Curd and Tech Coordinator Odegaard. Teachers present were O'Dea, Schmidt, Erstad, Beckler, Nelson and Brown. Palmlund represented the Lake Preston Times.

The Pledge of Allegiance was led by President Nelson.

**ACTION 83-** Motion by Warne, second by Anderson to approve the agenda as the order of business with the deletion of shooting sports discussion. All voted aye, motion carried.

Time was allowed for conflicts disclosure and public comments, none were heard.

**ACTION 84-** Motion by Olson, second by Hageman to approve the consent items of February minutes, financials, and listed bills. All voted aye, motion carried

**Statement of Cash Receipts, Disbursements & Cash Balances**

Feb-18	<u>General</u>	<u>Cap.Out</u>	<u>Sp.Ed</u>	<u>Pension</u>
Beginning Balance	\$ 546,760.72	\$ 1,720,761.31	\$ 72,430.27	\$ 42,797.98
<b>REVENUES</b>				
Ad Val Taxes,Gross Receipts	\$ 47,682.27	\$ 24,665.68	\$ 14,944.26	\$ 19.06
County Apport	\$ 441.72			
St.& Fed.Aid	\$ 67,723.49	.	\$ 479.83	
Int.,Adm,Rentals	\$ 1,769.81	\$ -	\$ -	
<u>Expenditures</u>	\$ (170,445.50)	\$ (19,898.31)	\$ (20,940.50)	\$ -
<b>Ending Cash Balance</b>	<b>\$ 493,932.51</b>	<b>\$ 1,725,528.68</b>	<b>\$ 66,913.86</b>	<b>\$ 42,817.04</b>

	<u>Food Serv</u>	<u>Driver Ed</u>	<u>T&amp;A</u>
Beginning Balance	\$ 9,056.33	\$ 1,325.73	\$ 76,045.56
<b>Revenue</b>			
Sales	\$ 4,852.55		
Fed/State Reimb	\$ 5,111.97		
Fees/Fundraisers		\$ -	\$ 12,085.16
Expenditures	\$ (8,838.49)	\$ -	\$ (5,797.77)
<b>Ending Cash Balance</b>	<b>\$ 10,182.36</b>	<b>\$ 1,325.73</b>	<b>\$ 82,332.95</b>

**GENERAL FUND**

Utilities: CenturyLink \$452.50, City of Lake Preston \$307.35, Cook's Waste \$193.64 Northwestern Energy \$1,235.00, Ottertail Power \$2,356.28; Fuel: Coles Petroleum \$114.15, Prairie Ag Partners \$1,862.75; Dues/Fees: Deubrook \$102.46, Imprest \$100.00, Sanford \$26.00, SDIAA \$300.00, SDASBO \$75.00; Supplies: Discover \$784.43, Hillyard \$661.48, J&M Café \$35.55, JW Pepper \$24.95, Josten's \$423.47, Kibble Equipment \$70.39, Lewis Drug \$14.46, Maynard's Food \$480.16, Runnings Supply \$51.00, School Specialty \$25.64, Teacher's Helper \$32.44; Services: DSR Bus Repair \$2,597.70, Heiman Fire \$102.50, Intek Cleaning \$628.28, NESB \$26.32; Publications: Lake Preston Times \$362.65

**Fund Total: \$13,446.55**

**CAPITAL OUTLAY FUND**

Equipment: ABC \$344.90, Connecting Point \$948.00, Decker Equipment \$55.69, Discover \$1,170.29, G& R Controls \$1,748.85, Hillyard's \$508.85, Office Peeps \$558.81; Library Books: \$39.00

**Fund Total: 5,374.39**

**SPECIAL EDUCATION FUND**

Transportation: Brookings School District \$800.00, M. Unruh \$235.20; Tuition: Children's Home Society of SF \$828.00, Dept of Human Services \$10,198.48, HAS \$3,670.39, Sioux Falls School District \$1,078.56;

Services: NESC \$2,895.13; Dues/Fees: SW/WC Service COOP \$150.00

**Fund Total: \$19,855.76**

**FOOD SERVICE FUND**

Supplies: Appeara \$93.09; Food: Cash-WA \$1,098.10, Dean Foods \$598.91, Earthgrains \$277.57, Maynard's Food \$93.42, Variety Foods \$2,616.90

**Fund Total: \$4,777.99**

**Grand Total: \$43,454.69**

**February Payroll:** General: \$112,361.30, Benefits \$35,470.04; Special Education: \$13,349.30, Benefits: \$4,375.87; Food Service: \$4,138.72, Benefits \$1,419.03  
Total February Payroll: \$171,114.26

**REVIEW/DISCUSSION:**

Discussion was held regarding adding a school counselor's report either every other month or quarterly to the board agenda. Supt Casper indicated that he would work with Mrs. Nelson the content and frequency of her report. Business Manager Curd reported that there are state sponsored CTE (Career and Technical Education) grants that she would like to apply for in the near future.

**OLD BUSINESS:**

The board reviewed the various lighting proposals that had been received. Supt. Casper recommended updating football field lights and look into replacing building lights by section. After some discussion, the board decided to publish a new bid request.

**ACTION 85** - Motion by Anderson, second by Wienk to publish a bid request for LED lighting by building sections. All voted aye, motion carried.

Supt Casper reported that the day after the February school board meeting, we had a bus go out of commission. He has been working with Foreman Sales on renting a bus to get us by until this meeting. He requested that the board purchase both the rental bus along with a 2019 bus that is currently available for delivery. If the board purchases the busses, the rental fees would be waived by Foreman.

**ACTION 86** - Motion by Olson, second by Anderson to purchase the rental bus for \$3000. All voted aye, motion carried.

**ACTION 87** - Motion by Hageman, second by Olson to purchase the 2019 Thomas bus from Foreman Sales for \$77,545.00. Roll call was taken and following members voted aye: Wienk, Hageman, Olson, Anderson, Carlson, and Nelson. Warne voted nay. Motion carried.

Supt Casper presented bids for painting the main gymnasium and other areas in the school.

**ACTION 88** - Motion by Carlson, second by Warne to accept Gebhardt's bid for painting the gymnasium only. All voted aye, motion carried.

**NEW BUSINESS:**

**ACTION 89:** Motion by Anderson, second by Carlson to accept the Letter of Intent to Negotiate with the LP Teacher Association. All voted aye, motion carried.

**ACTION 90:** Motion by Carlson, second by Anderson to approve the resignation of Virgil Whetsel effective at the end of the school year. All voted aye, motion carried.

Administration and teachers presented information to the board regarding transitioning to a Middle school in lieu of re-hiring a sixth grade teacher.

**ACTION 91:** Motion by Warne, second by Wienk to approve changing the school structure to a PreK- 5<sup>th</sup> Elementary, 6-8 Middle School, and 9-12 High School. All voted aye, motion carried.

Business Manager Curd reported that the school board election that was scheduled to be held in April in conjunction with the city is not necessary due to lack of completed petitions filed for the vacancies.

**REPORTS:**

Anderson reported on the NESC meeting. They reviewed the Bus. Mngr and spent much time learning a new phone system. President Nelson reported that there was great discussion at the Planning Committee Meeting held immediately prior to the board meeting. The teachers and staff are looking forward to working with the NWEA mapping program. Hageman reported that the state has wrapped up another Legislative Session. Bus. Manager Curd explained some tax levy increases that will be implemented as a result of bills passed this session. She also asked for representation at the city's board of equalization meeting to be held on March 21<sup>st</sup>. Warne agreed to attend. AD/Principal Felderman reported on winter athletic results, all conference athletes, and the success of Dr. Sues week. Supt. Casper informed the board that administration has been obtaining information regarding active shooter training programs that could be brought to our school district in the near future.

**ACTION 92-** Pursuant to SDCL 1-25-2-1-4, motion by Warne, second by Olson to enter into executive session for the purpose of discussing personnel, negotiations, and strategic planning at 7:05 PM. All voted aye, motion carried.

President Nelson declared out of executive session at 8:04 PM.

**ACTION 93-** Motion by Anderson, second by Carlson to adjourn the meeting at 8:05 PM. All voted aye, motion carried.

Next regular meeting will be held on Monday, April 9, 2018 at 5:30 PM in the Superintendent's Conference Room of the Lake Preston School District.

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Kristi Curd  
Business Manager

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Brian Nelson  
President of Board

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