

**Minutes of August 14, 2017**

The regular meeting of the Lake Preston Board of Education was held on August 14, 2017 in the Superintendent's Conference room at the Lake Preston School. At 5:32 PM President Nelson called the meeting to order. Roll call was taken with the following members present: Brian Nelson, Ryan Hageman, Steve Carlson, Brett Anderson, Amanda Wienk, and Josh Warne; Jerod Olson arrived during Action 19.

Also present were the school administrators-Supt. Casper, Principal Felderman, Business Mgr. Curd, Tech Coord Odegaard; Teacher reps Brown and Schmidt, along with Palmlund of the Lake Preston Times.

The Pledge of Allegiance was led by President Nelson.

**ACTION 18-** Motion by Anderson, second by Hageman to approve the agenda as the order of business. All voted aye, motion carried.

**ACTION 19-**Motion by Anderson, second by Carlson to approve the indirect conflict of interest disclosures of Board Member Warne whose parents are employed by the school, Board Member Olson whose mother is a teacher at the school, and Supt Casper who is President of the Lake Preston Higher Education board, and whose wife is a substitute at the school district. All those available voted aye, motion carried.

**ACTION 20-** Motion by Anderson, second by Olson to approve the consent items of July 10<sup>th</sup> minutes, July 2017 financials, and bills. All voted aye, motion carried.

	Jul-17	General	Cap.Out	Sp.Ed	Pension
<b>Beginning Balance</b>		\$ 467,049.26	\$ 1,640,696.42	\$ 132,574.44	\$ 42,348.67
<b>REVENUES</b>					
Ad Val Taxes,Gross Receipts		\$ 25,405.70	\$ 1,644.50	\$ 925.95	\$ 0.30
County Apport		\$ 645.76			
St.& Fed.Aid		\$ 29,057.00	.	\$ 276.63	
Int.,Adm,Rentals		\$ 1,730.96	\$ -	\$ -	
Journal Entries		\$ 192,063.82	\$ (153,348.68)	\$ (61,714.53)	\$ 399.54
<b>Expenditures</b>		\$ (83,659.80)	\$ (12,765.83)	\$ (5,313.52)	\$ -
<b>Ending Cash Balance</b>		<b>\$ 632,292.70</b>	<b>\$ 1,476,226.41</b>	<b>\$ 66,748.97</b>	<b>\$ 42,748.51</b>
		Food Serv	Driver Ed	T&A	
<b>Beginning Balance</b>		<b>\$ (3,113.85)</b>	<b>\$ 1,972.97</b>	<b>\$ 64,331.73</b>	
<b>Revenue</b>					
Sales					
Fed/State Reimb		\$ -			
Fees/Fundraisers		\$ 34.57	\$ 10.00	\$ 494.99	
Journal Entries		\$ 12,114.53	\$ (528.33)	\$ 8,691.98	
<b>Expenditures</b>		\$ -	\$ -	\$ (426.70)	
<b>Ending Cash Balance</b>		<b>\$ 9,035.25</b>	<b>\$ 1,454.64</b>	<b>\$ 73,092.00</b>	

**GENERAL FUND**

Supplies: A-OX Welding \$29.95, D.Bindert \$23.64, K. Curd \$35.00, Discover \$3,356.61, D. Felderman \$56.87, Full Throttle Designs \$302.00, G&R Controls \$381.23, Harlow's Bus Sales \$766.98, Hauff Mid America \$100.00, Hillyards \$614.04, Interstate Batteries \$92.75, J&M \$28.30, JW Pepper \$197.13, Lowe's \$501.77, Maynard's \$124.53, Riverside Technologies \$32.00, School Specialty \$76.95, Trackside Custom Tarp \$200.00, Vernier Software \$62.40, Wilshire Group \$31.00, Youthlight \$73.80 Dues/Fees: SD Dept of Revenue \$20.00, SD Teacher Placement \$420.00, SDASBO \$50.00, SE Area Cooperative \$370.00, TIE \$110.00 Services: Aldercreek Plumbing \$153.00, Aron's Electric \$975.00, Connecting Point \$1,936.00, Cynmar \$140.82, Dakota Portable Toilets \$440.00, Ecolab \$300.00, Heiman Fire Equipment \$1,056.50, Schnell Welding \$51.41, McMaster's Gravel \$392.30, NESC \$52.64, Nu-Tech Environmental \$522.36

Utilities: City of Lake Preston \$117.48, Cook's Waste \$184.36, Northwestern Energy \$177.81, Ottertail Power \$1,115.62 Fuel: Coles \$61.47, Prairie Ag Partners \$652.69 Publications: LP Times \$421.27, Scholastic \$323.02 Travel: Ramkota \$186.00 Total General Fund: \$17,678.24

**CAPITAL OUTLAY FUND**

Improvements: Aldercreek Plumbing: \$4,001.97, Aron's Electric \$495.43, Bode Construction \$1,828.57  
Equipment: Connecting Point \$7,837.50, Discover \$2,193.97, Harlow's Bus Sales \$106.39, Hauff Sports  
\$1,125.10, Heartsmart.com \$1,357.00, Imprest \$1,793.29, Lowe's \$379.05, Mark's Plumbing \$93.98,  
Riverside Technologies \$39,528.00, Tapco \$260.55, Trackside Tarps \$400.00, Varsity Spirit Fashions  
\$438.00 Textbooks: Houghton Mifflin \$8,785.98, McGraw Hill \$32.76 Lease: Office Peeps \$33.90 Vehicle:  
Prostrollos \$11,800.00 Total Capital Outlay: \$82,491.44

**SPECIAL EDUCATION FUND**

Services: Career Advantage \$636.23, Inclusive \$109.00, NESC \$5,600.26 Curriculum: Social Thinking  
\$161.88 Refund: DOE \$10,200.00 Total Special Education: \$16,707.37

**DRIVERS EDUCATION FUND**

Fuel: Prairie Ag Partners \$128.91 Total Driver's Education: \$128.91  
Grand Total \$117,005.96

**July Payroll:** General \$97,641.98, Benefits \$33,370.56; Special Education: \$9,191.43 Benefits:  
\$3,169.12; Food Service: \$5,898.75, Benefits \$2,333.07; Driver's Education: \$1,407.60, Benefits \$70.17  
Total July Payroll: \$152,982.68

A second reading of the Board Policy Handbook was held. Supt Casper reviewed three adjustments to the handbook. The JH/HS Student Handbook, Elementary Student Handbook, Kids First Handbook, and Staff Handbook were reviewed for their second reading with no changes.

**ACTION 21-** Motion by Olson, second by Wienk to approve the JH/HS, Elementary, Kids -First, and Staff Handbooks. All voted aye. Motion carried.

**ACTION 22-** Motion by Warne, second by Anderson to approve the proposed budget for 2017-18. All voted aye. Motion carried.

Board members and administrators discussed the SASD/ASBSD Joint Conference.

**NEW BUSINESS:**

**ACTION 23-** Motion by Anderson, second by Hageman to approve the Staff, K-6, and 7-12 Acceptable Use, E-rate, Retention, and Internet Safety-CIPA policies as presented. All voted aye, motion carried.

**ACTION 24-** Motion by Anderson, second by Olson to approve 2017-18 Bus Pickup Points pact with Arlington, Oldham, and DeSmet schools. All voted aye, motion carried.

**ACTION 25 -** Motion by Warne, second by Carlson to approve the two year, 2017-2019 contract with Horizon Health. All voted aye, motion carried.

**ACTION 26-** Motion by Anderson, second by Hageman to approve the contract of Donna Bumann as paraprofessional at \$11.30/hour. All voted aye, motion carried.

**ACTION 27-** Motion by Hageman, second by Olson to surplus numerous ag textbooks, handbooks, equipment, blade, sprayer, and push-mower for disposal. All voted aye, motion carried.

**REPORTS:**

President Nelson reported on the NESC meeting he attended. Tech Coordinator Odegaard presented the board with summary of technology changes for the coming school year and the goals and expectations for the next 4 years. Bus. Mgr Curd reported that the Annual Report has been accepted by the DOE, Elementary Principal Felderman reported that he is looking into a curriculum mapping program to better enhance the testing protocol at the school. Supt. Casper reviewed the capital outlay document and personnel listing.

**ACTION 28-** Motion by Warne, second by Anderson to adjourn the meeting at 7:15 PM. All voted aye, motion carried.

Next regular meeting will be held on Monday, September 11, 2017 at 5:30 PM in the Superintendent's Conference Room of the Lake Preston School District.

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Kristi Curd  
Business Manager

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Brian Nelson  
President of Board

Published once at the total approximate cost of \_\_\_\_\_.